

SD73 Print Shop

Paper & Product Guide

Ordering, Price & Size Info



Class & Office



Cut Items &
Tickets



Events & Promo



Large Format



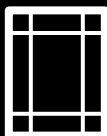
Paper Selection



Stapled Booklets



Photo Info &
Certificate Sizes



Templates

SD73
Print

Prices estimates based on cost of printing. Subject to change without notice.

| ◆ Class & Office | Common items for schools | Estimate |
|-----------------------------------|---|------------------------------|
| Carbonless Forms (NCR) | <i>Contact us for products</i> | |
| Coil book (81-250 p. file) | 20 lb letter paper (white) 60 lb cover > indicate cover colour | Starting at \$4.00 |
| Letterhead | 8.5 x11 (28 lb) | .33 |
| Mailing Labels | Avery 5160, 2" round, plus other. | .46 - .56 |
| Notepads | 4.25 x 5.5 (default 4 <i>letter quarter</i> pads) 50 sheets black on white 20 lb | Starting at \$3.00 |
| Perfect Bound | Documents bound as books. <i>Various sizes. Contact for more info.</i> | Starting at \$4.00 |
| Stapled Workbook | 8.3 x 11 (20 lb, 60 lb cover) black > indicate cover colour | Page dependant |

| ◆ Cut Items & Tickets | The quantity may be increased 1-20 items to account for sheet layout. | Estimate per item |
|---|---|-------------------|
| Verify file dimensions/request template | | |
| Bookmarks 1/4 | 2.75 x 8.5 (60 lb) black , margins required > indicate paper colour | .07 |
| Event Tickets | 5.5 x 2.5 (100 lb) colour Edge-to-Edge print <i>if</i> file has bleed | .16 |
| Flashcards | 3.5 x 2 (60 lb) black , margins required > indicate paper colour | .03 |
| Playing Cards | 2.5 x 3.5 (80 lb) | .06 |
| Pocket Chart Cards | 5.5 x 2.75 (60 lb) black , margins required > indicate paper colour | .05 |
| Spot Cards | 3.4 x 8.5 (60 lb) black , margins required > indicate paper colour | .09 |
| Tickets 1/10 | 4.25 x 2.2 (60 lb) black , margins required > indicate paper colour | .02 |
| Tiles specify size | 3-11 inches square (80 lb) colour | .07 - .42 |

| ◆ Events & Promo | Duplex colour unless noted different | Estimate |
|-----------------------------|--|------------|
| Brochure Bifold | 5.3 x 8.5 (80 lb) | .41 |
| Brochure Trifold | 3.6 x 8.5 (20 lb) | .27 |
| Flyer | 8.5 x11 (28 lb) | .33 |
| Greeting Cards | 4 x 5.2 (100 lb) | .24 |
| Invitations | 4 x 5.2 (80 lb) | .12 |
| Postcard | 5 x 7 (80-100 lb) | .21 |
| Poster | 11 x 17 (28 lb) single | .30 |
| Tags | 3.5 x 2 (100 lb) hole added on request. Business card size | .11 |

Visit: graphics.blogs.sd73.bc.ca/print
to place your print order. 2024

SD73
Print

If you see this icon
you can order the
resource from the
Print Shop

| ◆ Large Format | Paper dependant on availability. Scaling-up results in pixelation on low resolution images. 24" wide roll. | Estimate Paper - Photo | Estimate Matte canvas |
|-----------------------|--|------------------------|-----------------------|
| 24" x 16" (inches) | 11 x 17 ledger scale-up ~140% Long edge 24" for ledger files | \$5-8 | |
| 24" x 20" (inches) | 8.5 x 11 letter scale-up ~215% Long edge 24" for letter files | \$6-10 | |
| 24" x 30" (inches) | 8.5 x 11 letter scale-up ~270% Short edge 24" for letter files | \$9-15 | |
| 24" x 38" (inches) | 11 x 17 ledger scale-up ~215% Short edge 24" for ledger files | \$12-19 | |
| 2 x 2' (feet) approx. | Aspect ratio will be matched | \$8-12 | \$20 |
| 2 x 3' (feet) approx. | Aspect ratio will be matched | \$11-18 | \$30 |
| 2 x 4' (feet) approx. | Aspect ratio will be matched | \$15-24 | \$40 |

| ◆ Paper Selection | For straight print files on standard paper sizes : (5½ x 8½ half , 8½ x 11 letter , 8½ x 14 legal , 11x17 ledger) | Letter paper single black - duplex colour |
|----------------------------------|---|---|
| Choose for Ready-to-Print files. | | |
| Copy Paper | Regular white printer paper. 20-24 lb. Good for writing on. | .06 - .27 |
| 28 lb coated | Smooth finish for colour copies. Beginner writers may find it slippery. | .11 - .32 |
| 60-70 lb cover | Cover weight paper ➤ indicate paper colour (dependant on availability). | .18 - .39 |
| 80 lb cardstock | Smooth and durable. | .18 - .39 |
| 100 lb cardstock | Smooth and more durable. | .55 - .59 |
| 130 lb cardstock | Ideal for items needing to stand up | .33 - .65 |

| ◆ Stapled Booklets | Booklets in multiples of 4 pages including blanks | 8 pages |
|----------------------------------|---|---------|
| Black Workbook / Journal | 8.3 x 11 (20 lb, 60 lb cover) ➤ indicate cover colour | .55 |
| Colour Workbook / Journal | 8.3 x 11 (28 lb, 80 lb cvr) colour | 1.05 |
| Half Letter BASIC Black | 5.3 x 8.5 (20 lb) | .25 |
| Half Letter Coated Colour | 5.3 x 8.5 (28 lb) colour | .75 |
| Half Legal BASIC Black | 6.8 x 8.5 (20 lb) | .25 |
| Half Legal Coated Colour | 6.8 x 8.5 (28 lb) colour | .75 |
| Letter BASIC Black | 8.3 x 11 (20 lb) | .35 |
| Letter Coated Colour | 8.3 x 11 (28 lb) colour | .95 |



Allow the Print Shop to arrange page layout for small items to be finished efficiently. Files submitted with multiple small items per page can be printed but **may not be cuttable**.

| ◆ Photo Info & Certificate Sizes | 300 dpi resolution for quality photo prints | Estimate 80 lb |
|----------------------------------|---|----------------|
| 4x6 | 1200 x 1800 | .16 |
| 5x7 | 1500 x 2100 | .16 |
| 8x10 | 2400 x 3000 | .29 |
| 16x8 | 2400 x 4800 | .44 |

Ticket 1/10

4.25 x 2.2"
~ 3.85 x 1.8 print area

Specify location and leave room in layout if requesting drilling

Flashcards

Option to submit .csv word list

3.5 x 2"
~ 3.1 x 1.6 print area

Playing Cards

2.5 x 3.5



Cut Items & Tickets to **SCALE**

Tiles

3" square

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